



Middle Nene Archaeological Group

Constitution

1. The Group shall be known as MIDDLE NENE ARCHAEOLOGICAL GROUP.
2. The aims of the Group shall be to undertake and encourage interest in archaeological fieldwork in the Middle Nene Valley. The Group shall seek to train its members in the techniques of excavation and fieldwork, the recording of known archaeological sites and the discovery of new ones. Members are encouraged to report discoveries to the committee and to the appropriate authorities.
3. Membership shall be open to all.
4. Honorary members may from time to time be elected, such elections to be approved at an Annual General Meeting. The committee may also choose to elect a Group president and vice-president.
5. Subscriptions shall be paid annually. Subscription amounts will be reviewed by the committee from time to time.
6. The committee shall consist of the Chairman, Secretary, Treasurer and such ordinary members of the Group as the committee shall from time to time co-opt.
7. Election of officers shall take place at the Annual General Meeting. Nominations must be received by the Secretary no fewer than 14 days before the date of the Annual General Meeting.
8. Voting at General, Extraordinary and Committee Meetings shall be by simple majority and the Chairman shall have the casting vote. At least 15 members must be present at a General or Extraordinary meeting for it to be quorate.
9. In the absence of the Chairman, the Secretary may preside at meetings of the Group and at committee meetings.
10. The Secretary shall be responsible for all administrative arrangements concerning the activities of the Group, either directly or by means of delegation, excepting such as come under the duties of the Treasurer.
11. The Treasurer will be responsible for the receipt of all subscriptions, donations and proceeds of events and for all payments in connection with the activities of the Group.
12. The committee shall meet at least once a year and shall consider all questions relevant to the running of the Group. A quorum of 4 committee members must be present before a meeting can take place.
13. The Constitution shall be amended with the agreement of the members, only at an Annual General Meeting **or** Extraordinary General Meeting for which at least 14 days' notice has been given. No amendment or addition shall be made to the objects, this clause or the dissolution clause.
14. Upon dissolution of the Group, all assets remaining after the payment of outstanding debts and liabilities (if any) shall be passed to one or more organisations having similar objects to the Group.